

Welcome To The 2016 Huron Valley Flea Market!

Huron Valley Recreation & Community Education and Stone Cold Statuary are seeking vendors to participate in the 3RD annual Huron Valley Flea Market season. The Flea Market is held on May 21ST, June 25TH, October 1ST, and October 2ND. Our hours vary for each day and those hours can be found within this application. The Huron Valley Flea Market is located at 300 W. Livingston, Highland, MI 48357.

The 3RD annual Huron Valley Flea' Market will feature a wide array of products. There's no telling what you'll find at our Flea Market! Possible products range from collectibles all the way to furniture and more! The Flea Market will also feature local entertainment on certain weekends. Our vendors and much more about the Huron Valley Flea Market can be found at www.hvfleamarket.weebly.com.

The Huron Valley Flea Market will have certain features to ensure ease for our vendors. We will have the option for payment at the desk of Pools and Fitness (Milford and Lakeland High Schools) available, along with the option for payment sent into the Apollo Center. Daily vendors will be accepted on the morning of the Flea Market.

The Flea Market will serve all the local Huron Valley areas, including Milford, Highland, and White Lake (just to name a few). The Huron Valley Flea Market is located in an easily accessible location, at Highland Elementary School. Our location will both increase promotion of local Flea Market vendors and allow families in the Huron Valley area to buy local products and help out their community by doing so.

Huron Valley Recreation & Community Education and Stone Cold Statuary recognized a need for a local Flea Market that served the Huron Valley area in 2013. HVREC reaches over 49 thousand homes quarterly with their different recreational and enrichment programs and also runs both Pools & Fitness Centers at both Lakeland and Milford High School. This, along with HVREC's partnership with Kevin & Alexis Lawrence of Stone Cold Statuary, will allow for great exposure of the Huron Valley Flea Market and a great local turn-out.

To become a vendor at the Huron Valley Flea Market, please return the signed application, pages 1-3 of this packet, and proper documents to 2029 N. Milford Road, Highland Township, MI 48357, ATTN: Huron Valley Flea Market. As a member of the Huron Valley Flea Market, you will also have the opportunity to participate in the Highland Heritage Festival and Founders' Day. You will find more information about these events within this packet. If you have any questions, please contact Kevin Lawrence at (248) 755-1195 or via email at alaw4196@aol.com. Visit us at www.huronvalleyrec.com and click on Huron Valley Flea Market. Also check out our website: www.hvfleamarket.weebly.com and find us on FaceBook at www.facebook.com/HuronValleyFleaMarket.

Huron Valley Flea Market

Vendor Contract & Application
Location: Highland Elementary School
300 W. Livingston, Highland, MI 48357

Please Print Legibly

CONTACT INFORMATION:

Business Name: _____

Applicant Name(s): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: Business- _____ Home- _____ Cell- _____

Email Address: _____

Website: _____

FLEA MARKET CATERGORIES: please check all that apply

_____ **Antiques** – Items that hold a historical value.

_____ **Automotive, ATV, etc.** – Items that deal with automotives, ATV’s, and ORV’s, such as parts, etc.

_____ **Art Work** – Paintings, Photography, and other artwork that is not made by yourself.

_____ **Collectibles** – Items that belong to a group and hold value (ex: Precious Moments, Beanie Babies, etc.)

_____ **Furniture** – Includes cribs, baby swings, chairs, table sets, and similar items.

_____ **My Items Will Vary/Other:** Check line and describe your category below.

➤ *For “Other” Vendors Only:*

All Vendors: please list & describe possible products in which you may be selling at the Flea Market.

Huron Valley Flea Market

Fees & Schedule 2016

Payment Options: *please select one*

_____ \$15.00 per week for once space (*if paid in advance*)

_____ \$20.00 on day of Flea Market (*first come, first serve and all permits are required upon arrival*)

_____ \$45.00 for all 4 dates (*provides a seasonal Flea Market vendor membership*)

Please Complete If Paying By Visa/MasterCard:

Acct. Number: _____ Expiration Date: ____/____

Cardholder Signature: _____

The Huron Valley Flea Market is held on:

May 21ST (9_{AM} – 2_{PM})

June 25TH (10_{AM} – 2_{PM})

October 1ST (10_{AM} – 6_{PM})

October 2ND (10_{AM} – 4_{PM})

Listed below are the dates for the Flea Market. Please circle all of the dates that you plan to attend.

May 21ST Founders' Day	June 25TH
October 1ST Heritage Fest (Sat.)	October 2ND Heritage Fest (Sun.)

**Note: On October 2ND, 2016, the Huron Valley Flea Market will be held on a Sunday. All other Flea Market dates listed take place on a Saturday. Hours apply as listed above.*

The Huron Valley Flea Market will be held during some special events for the City of Highland. These special events are specified below the boxed dates.

Checks are made out to **Huron Valley Schools**. Please submit pages 1 – 3 of this packet and payment (if applicable) to Huron Valley Recreation and Community Education, ATTN: Huron Valley Flea Market, 2029 N. Milford Road, Highland Twp., MI 48357. Pre-payment of all fees is required. Huron Valley Recreation and Stone Cold Statuary will oversee appropriate vendor applications.

Huron Valley Flea Market 2016

Rules and Regulations

RULES AND RESPONSIBILITIES OF VENDORS:

- Each booth space is 20' x 20'. Full year vendors will be assigned booth spaces at the beginning of the season, while weekly vendors will be assigned booth spaces on a weekly basis. Booth's and all equipment must fit within the parameters of a 20' x 20' space.
- Booth spaces will only be rented to those vendors whom live within a 200 mile radius of the Huron Valley Flea Market location.
- All vendors must supply their own tent with weights (to ensure safety during harsh weather), portable generators (there is no electricity at the Flea Market site), chairs, tables, and any other equipment they need.
- Set-up begins at 8:45_{AM}. All vendors must arrive no later than 9:30_{AM} and be set-up no later than 9:45_{AM}. If you are not on-site by 9:30_{AM} without a call or notice of late attendance, your site could be given away to one of our daily vendors. On May 21ST, set-up begins at 7:45_{AM}. Vendors must arrive no later than 8:30_{AM} and be fully set-up no later than 8:45_{AM}. If you are not on-site by 8:30_{AM} without notice of late attendance, your spot can be given away to one of our daily vendors.
- Vendors are responsible for keeping their space clean before, during, and after the show. Vendors whose products generate waste must provide covered trash containers for customer use and must remove the trash at the conclusion of the Flea Market.
- Vendors are responsible for ensuring the safety of their customers and shall not hold Huron Valley Schools or Stone Cold Statuary responsible for any injuries sustained during market hours.
- Flea Market vendors are not to participate in the selling of any food items for human consumption.
- Vendors may specify which weeks they would like to participate. Full season commitments are not required for this Flea Market, but you may become a full season vendor if you wish.
- Vendors must carry liability insurance that covers them off-premises. If they do not carry liability insurance, with the signing of this contract, vendor parties agree that they will not hold HVREC or Stone Cold Statuary responsible for any issues related to lack of liability insurance. Also, the vendor parties agree to handle the issue in a way that does not indemnify HVREC or Stone Cold Statuary.
- The Huron Valley Flea Market will take place rain or shine and fees are non-refundable.
- Vendors must produce a sign of at least 8" x 10" with their business name and location.
- Huron Valley Recreation & Community Education and Stone Cold Statuary have the right to terminate vendor participation if either group deems it necessary.
- Absolutely no selling of guns, ammunition, knives, alcohol, and illegal substances. If a vendor is caught in violation of this rule, HVREC and Stone Cold Statuary reserve the right to handle the problem as they deem necessary, which can include legal action and police.
- Vendors are responsible for collecting and reporting any and all sales tax as it pertains to your business.
- Vendors shall call the Market Manager at least 24 hours prior to the market if unable to attend their scheduled date. At this time, vendors can reschedule for another day.
- No smoking, alcoholic beverages, or use of vulgar/abusive language is allowed on Flea Market grounds.

- All vendors must complete a registration form, complete with items to be sold at the Flea Market.
- Vendors are required to stay for the duration of the Flea Market unless prior arrangements are made with the Market Manager.
- Vendors cannot leave displays set up overnight. All aspects of your display must be taken down for overnight events and reestablished for the proceeding days of the event.

REGULATIONS:

- **Licensing & Certifications**
 - Vendors are responsible for their own sales taxes, licenses, fees, and permit for operation. Vendors will abide by all local, state, and federal laws. Food, food item, and produce vendors are prohibited in the Flea Market. HVREC and Stone Cold Statuary reserve the right to terminate the lease of booth space to vendors in violation of this rule.
- **Product Selling**
 - As this is a Flea Market, each vendor reserves the right to “haggle” prices with customers as necessary. However, when a vendor participates in this act, it is mandatory that the vendor haggle in such a way that is professional and respective of the customer. Failure to do so could lead to termination from the Huron Valley Flea Market.
- **Alcohol, Substance, & Weapons Policy**
 - All Huron Valley Flea Market vendors must adhere to all Huron Valley Schools facility policies, including the restriction of tobacco, alcohol, illegal substances, and/or weapons on school grounds. Please see Huron Valley Schools Board Policy AP-1330 for a full list of administrative procedures for use of school buildings and facilities, which may be downloaded at www.HuronValleyRec.com under the Facility Rentals section.

Comments or Questions?

Kevin Lawrence
(248) 755-1195
alaw4196@aol.com

OR

Huron Valley Rec. & Community
Education
(248) 676-8390

Huron Valley Flea Market

2016 Agreement of Compliance

I, _____, have read and am fully aware of the Huron Valley Flea Market rules and regulations. I hereby agree to comply with these rules and regulations, and all other local, state, and federal regulations that apply. I am fully aware that if I am found in any violation of these rules and regulations, I will forfeit my right to participate in the Huron Valley Flea Market.

I agree to use the facilities, premises, and equipment of Huron Valley Schools and Stone Cold Statuary and their appointees at my own risk. I agree to hold harmless, indemnify, and waiver claims of any nature that I may have or acquire against Huron Valley Schools and Stone Cold Statuary and/or their board members, employees, agents, and volunteers. In the event I nevertheless assert a claim against a party released herein, Huron Valley Schools and/or Stone Cold Statuary shall be entitled to recover its' reasonable attorney fees and costs incurred in defending against such a claim.

Pictures are sometimes taken in our programs and may be used in Huron Valley School's promotional material, such as brochures, flyers, websites, etc.). Children are never identified by name. If there is any reason (safety, etc.) that you do not want your child or yourself photographed, the market will be more than happy to comply. We want to ensure the safety and comfort of all who attend the market. Also, your personal information will be held by the Huron Valley Flea Market and Huron Valley Schools and will never be released without your written consent.

Please sign below that you have read the rules and regulations outlined in this contract. With the signing of this contract, you also agree to sell the items you have appointed in your application. If you have any questions, contact Huron Valley Recreation and Community Education at (248) 676-8390 or Kevin Lawrence at (248) 755-1195.

Vendor Signature

Date

Kevin Lawrence, Market Manager

Date

Alexis Lawrence, Co-Market Manager

Date